

# **HANCOCK CENTRAL SCHOOL DISTRICT**

HANCOCK, NEW YORK 13783

## **AGENDA FOR SPECIAL BOARD MEETING**

**Thursday, August 3, 2023**

**Special Meeting 5:30 PM**

### **I. CALL TO ORDER – 7:00 P.M.**

Meeting called to order at \_\_\_\_\_ with \_\_\_\_\_ presiding.

#### **Attendance**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Cliff Johnston, President		
Christopher Geer, Sr., Vice-President		
Gene Homer		
Nick Hazen		
Vicky Bogart		
Tammi Wadeson, District Clerk		

<b>Others</b>	<b>Present</b>	<b>Absent</b>
Lori Asquith, Superintendent		
Lothar Holbert, Wayne Highlands Rep		
Julie Bergman, MS/HS Principal		
Thomas Durkot, Elementary Principal		

### **II. PRESENTATIONS:**

#### **A) Superintendent Asquith Entry Plans**

### **III. PUBLIC COMMENTS**

- There will be a sign-up sheet for members of the public wishing to address the Board of Education available at each Board meeting.
- Anyone wishing to speak at public session should fill in their name, address, and the topic or topics they want to speak about.
- People shall speak in order of names on the list.
- Each speaker shall be limited to five minutes total of speaking time.
- Public session shall be limited to a maximum of 30 minutes total. People may also submit any comments in writing to the District Clerk.

### **IV. CONSENT AGENDA**

- A. Approval of minutes, Reorganizational Meeting, July 10, 2023.

- B. Approval of minutes, Regular and Executive Meeting, July 10, 2023.
- C. It is recommended to approve the rate of \$2,493/year for the school year 2023-2024 to the French Woods Golf Course and Country Club to host the Hancock Central School District Golf Team.
- D. It is recommended to approve at the rate of \$4,643/year for school year 2023-2024 to The Fox Bowling Center to host the Hancock Central School District Bowling Team
- E. It is recommended to approve the internal claims auditor report for January 21, 2023 through July 5, 2023.
- F. It is recommended to approve the corrective action plan for internal claims auditor dated July 20, 2023.
- G. It is recommended to approve Julie Bergman as Data Protection Officer for the 2023-2024 school year.
- H. It is recommended to approve Kelly Czapnik as a substitute mechanic for the 2023-2024 school year at the rate of \$27.89/hour.
- I. It is recommended to approve Patricia Robinson as a Substitute Summer Enrichment Teachers for the summer of 2023 at the contractual rate of \$38/hour retroactive to July 6, 2023.
- J. It is recommended to accept, with regret the resignation of Kathryn Herzog, special education teacher, effective August 22, 2023.
- K. It is recommended to accept the resignation of Kathryn Herzog from the co-curricular positions of MS/HS DASA Coordinator and Mentor effective August 22, 2023.
- L. It is recommended to approve Alyssa Makowski as a JV Field Hockey Coach at the rate of (2,1) \$3,276/year.
- M. It is recommended to approve Amber Dennis as a certified instructional substitute teacher for the 2023-2024 school year at the rate of \$135/day.
- N. It is recommended to approve Karin Nyberg as Varsity Tennis coach (1,5) for the 2023-2024 SY at the rate of \$6,295/yr.

- O. It is recommended that the appointment of Heather Schoonmaker be approved as follows: The Superintendent having advised the Board that a provisional appointment is necessary in relation to the appointment of a Senior Typist and the prospective employee having filed a statement regarding criminal convictions and the Superintendent having forwarded to the State Education Department an application for conditional appointment and the fingerprints of the prospective employee, and on recommendation of the Superintendent, it is resolved that the provisional appointment is hereby made for Heather Schoonmaker as a Senior Typist beginning September 5, 2023 at an annual salary of \$33,150 (pro-rated) for the 2023-2024 school year.
- P. It is recommended to approve the MOU between HCSD and the CSEA to appoint Isaac Felter to work temporarily out of title to assist the newly hired Mechanic at the additional hourly rate increased by \$3.80 per hour effective July 24, 2023 and automatically expires of its own accord upon reaching 80 hours or until the position is filled.
- Q. It is recommended to approve the MOU between HCSD and the CSEA to appoint Paul Vetrone, to the position of Part-Time Acting Head Mechanic, as the current head Mechanic position is vacant. Paul Vetrone will be paid at the hourly rate of \$25.60 while he is Part-Time Acting Head Bus Mechanic during the 2023-2024 school year.
- R. It is recommended to approve the contract of employment for Chance Charles for the 2023-2024 school year.
- S. It is recommended to appoint the following as **non-certified instructional substitute** school teachers for the school year 2023-2024 at the rate of \$115/day.

Alderman, Christian	Brown, Wendy	Cortese, Margaret
Chuplygin, Jennifer	Cutrone, Christina	DaBrescia, Kathleen
Ellis, Carolyn	Felter, Madison	Highhouse, Brittany
Hunt, Maureen	Kenyon, Sabrina	Makowski, Alyssa
Makowski Jr, Michael	DaBrescia-McGraw, Cassandra	Mobile, Lauren
Mootz, Paige	Norman, Phyllis	Payne, Amy
Picozzi, Louise	Picozzi, Natasha	Resti, Tracy
Rice, Elizabeth	Rice, Pamela	Swendsen, Jennifer
Wood, Thomas		

- T. It is recommended to appoint the following as **certified instructional substitute** school teachers for the school year 2023-2024 at the rate of \$135/day.

Bass, Kerrie	Charles, Deborah	Christensen, Chris
Hall, Margaret	Newman, Kelly	Ogozalek, John

Turner, Doug		
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U. It is recommended to appoint the following as **substitute aides/monitors** for school year 2023-2024 at the rate of \$15.50/hour.

Brown, Wendy	Chuplygin, Jennifer	
Cortese, Margaret	Cutrone, Christina	DaBrescia, Kathleen
Ellis, Carolyn	Felter, Madison	Gill, Payten
Gotthardt, Virginia	Highhouse, Brittany	Jones, Sharon
Kenyon, Sabrina	Makowski, Alyssa	Makowski Jr, Michael
McGraw-DaBrescia, Cassandra	Mobile, Lauren	Mootz, Paige
Nearing, Kay	Newman, Anita	Norman, Phyllis
Payne, Amy	Picozzi, Louise	Picozzi, Natasha
Resti, Tracy	Rice, Elizabeth	Rice, Pamela
Swendsen, Jennifer	Wood, Thomas	

V. It is recommended to appoint the following as **scorekeepers, timekeepers, and announcers** for SY 2023-2024 at the rate of \$79/event.

Campo, Paul	Drake, Travis	Ellis, Judy
Esolen, Brad	Linkroum, Eric	Martin, John
O'Brien, Linda	Simmons, Patrick	Tiffany, Jennifer
White, Gloria	Wormuth, Kevin	

W. It is recommended to appoint the following as **substitute clerical workers** for school year 2023-2024 at the rate of \$15.50/hour.

Brown, Wendy	Chuplygin, Jennifer	DaBrescia, Kathleen
Ellis, Carolyn	Gill, Payten	Gotthardt, Virginia
Hunt, Maureen	McGraw-DaBrescia, Cassandra	Mobile, Lauren
Newman, Anita	Rice, Pamela	Siegler, Virginia
Swendsen, Jennifer		

- X. It is recommended to appoint the following as **substitute bus drivers** for school year 2023-2024 at the rate of \$15.50/hour.

Czapnik, Kelly	Miller, Gary	Resti, Tracy
Wood, Thomas		

- Y. It is recommended to appoint the following as **substitute food service workers** for school year 2023-2024 at the rate of \$15.50/hour.

Bartholomew, Debra	Cortese, Margaret	
Gotthardt, Virginia	Jones, Sharon	Kromer, Blanca
Mobile, Lauren	Rubera, Mark	

- Z. It is recommended to appoint the following as **substitute custodial workers** for school year 2023-2024 at the rate of \$15.50/hour.

Blakeslee, Russell	Gill, Payten	Jones, Sharon
Schoonmaker, Jeffrey	Wood, Thomas	

- aa. It is recommended to appoint the following as **certified substitute school nurse** for the school year 2023-2024 at the rate of \$135/day.

Rice, Pamela	Siegler, Virginia	
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- bb. It is recommended that the appointment of Kara Wormuth be approved as follows:

The Superintendent having advised the Board that a conditional appointment is necessary in relation to the appointment and the prospective employee having filed a statement regarding criminal convictions and the Superintendent having forwarded to the State Education Department an application for conditional appointment and the fingerprints of the prospective employee, and on recommendation of the Superintendent, it is recommended to appoint Kara Wormuth to the following for the 2023-2024 school year:

Non-Certified Substitute Teachers at the rate of \$115/day  
 Non-Certified Substitute Aide/Monitor at the rate of \$15.50/hr.  
 Substitute Clerical Worker at the rate of \$15.50/hr.  
 Substitute Food Service Worker at the rate of \$15.50/hr.

- cc. It is recommended that Kelly Cammer, who is certified as a Grades 7-12 Special Education Teacher be appointed to a four-year probationary appointment beginning September 1, 2023 and ending August 31, 2027 to the position of

Special Education Teacher in the education of children with handicapping conditions – general special education tenure area at a starting salary of \$52,500/year.

\* To the extent required by the applicable provisions of Education Law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time. For purposes of this subdivision, *classroom teacher* and *building principal* mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this Part.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_ Yes \_\_\_ No \_\_\_ Abstain Motion Carried Yes No

**V. REGULAR AGENDA**

**A) School Tax Levy Warrant for 2023-2024**

It is recommended to approve the School Tax Levy Warrant for school year 2023-2024 in the amount of Tax Levy \$4,175,783 and Library Tax Levy in the amount of \$91,445 for a total tax levy amount of \$4,267,228.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_ Yes \_\_\_ No \_\_\_ Abstain Motion Carried Yes No

**Items for Discussion:**  
N/A

**VI. FUTURE BUSINESS**

- A) Regular Board of Education Meeting, Monday, August 21, 2023, 5:30 PM
- B) Regular Board of Education Meeting, Monday, September 11, 2023, 7:00 PM
- C) Regular Board of Education Meeting, Monday, September 25, 2023, 7:00 PM

**VII. EXECUTIVE SESSION**

For the Board to enter into Executive Session at \_\_\_\_\_.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_ Yes \_\_\_ No \_\_\_ Abstain      Motion Carried Yes No

For the Board to move out of Executive Session at \_\_\_\_\_ and regular meeting resumed.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_ Yes \_\_\_ No \_\_\_ Abstain      Motion Carried Yes No

### **VIII. ADJOURNMENT**

Consideration of a motion to adjourn the meeting at \_\_\_\_\_.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_ Yes \_\_\_ No \_\_\_ Abstain      Motion Carried Yes No

DRAFT